

WHAT IS OUR ENGR 11, UNIT 1 LAB PROJECT?

As indicated in our [ENGR 11 Tentative Calendar for Winter 2021](#), we will be working on a capstone project for Unit 1: Introduction to MATLAB. Specifically, we will be working on the

[ENGR 11, Unit 1 Project: Electrify the Linear-Systems Problem](#)

We are currently on schedule to engage in this laboratory exploration during weeks 6 – week 7. We'll start this lab on Monday 2/8/2021 (Class 11) and continue working through Wednesday 2/17/2021 (Class 14). The calendar below is a snippet of the larger course calendar that highlights this plan.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Week 6	Class 11: 2/8 Unit 1, Project: Parts 1 - 2 Linear-Systems Problem Quiz 9: Unit 1 Project Parts 1 - 2	2/9	Class 12: 2/10 Unit 1, Project: Part 3 Linear-Systems Problem Quiz 10: Unit 1 Project Part 3	2/11	2/12 PRESIDENT'S HOLIDAY NO CLASSES
Week 7	Class 13: 2/15 PRESIDENT'S HOLIDAY NO CLASSES	2/16	Class 14: 2/17 In-Class Exam 1 Unit 1, Lessons 1 - 5	2/18	2/19

In order to engage in this project, students who are currently living in the California Bay Area will need to pick up laboratory materials from Foothill's Sunnyvale Library. I'm going to be asking for help from our entire class to brainstorm ways to support learners who are living outside the Bay Area at this moment. Thank you, in advance, for your ideas and contributions to this discussion.

Because of COVID travel restrictions, we have some very special instructions for you to be able to check out our Electronics Learning Lab Kits from the Foothill Sunnyvale Center.

HOW DO I PICK UP THESE LAB MATERIALS?

In order to pick up the Electronics Learning Lab kits, you will visit the following location:

Foothill Sunnyvale Center
 1070 Innovation Way,
 Sunnyvale, CA 94089

We have two pick up times available for you.

- Option 1: Tuesday, February 2, 2021 from 10am - 2pm
- Option 2: Tuesday, February 10, 2021 from 10am - 2pm

All items are on quarter-long check-out basis and DO NOT NEED TO BE RESERVED. They are on first-come, first-served basis.

WHAT SHOULD I DO WHEN I ARRIVE AT SUNNYVALE CENTER?

The first thing to do is to try to find the small help desk that is pictured in the image below.



When you find that location, pull up to the table with the Library banner and please stay in your vehicle. One of the library team members will come out and help you. **Please do bring your CWID**, just like you normally would when trying to borrow items from the library.

Note: you can have a trusted friend or family member pick up your lab materials on your behalf. Make sure they have access to these directions and also that they have your CWID. This person will need to share your CWID with the Foothill Library staff member in order to check out your lab materials.

HOW MIGHT I GET THESE IF I LIVE OUTSIDE OF THE BAY AREA?

If you live in the US but outside the Bay Area, it may be possible to mail your lab material to you. I cannot promise that we will be able to do this. I just learned about this option on Tuesday 1/27/2021. There are many logistics that we need to coordinate. If you are in this situation, please contact me ASAP. If you live internationally, I don't think we can mail your materials to you. In this case, our entire class will work as a team to help you thrive.

HOW CAN WE SUPPORT EACH OTHER?

We have a large team of people who worked to get these resources ready for you. We did our best to have these ready on day 1 of winter quarter 2021. However, Tuesday 2/2/2021 was the best we could do. I ask that we work as a community to help everyone who lives in the Bay Area get access to these resources. Please come to class and do your best to help our team members thrive.

HOW DO I DROP OFF THE LAB MATERIALS AT THE END OF THE QUARTER?

When you are ready to return these items, you can always drop them off at the blue book drop located on the side of the Foothill Sunnyvale Center (1070 Innovation Way, Sunnyvale, CA 94089), behind a little gate. We'll have a more detailed discussion about this later in the course.

HOW DOES THE CHECK OUT PROCESS WORK?

These materials are now part of the [Foothill Library's](#) collection. Thus, similar rules apply to checking out and returning these electronic lab kits as do for books and other items. If you do not return these items on time, there are fees added to your student accounts. Such "late fees" are removed when you return the items back to our library. Additionally, I'll be tracking how many students checked out these kits and which of you did not return these kits. I will not assign your final grades until I see that all kits that were checked out have been returned.